

Maharashtra Fire Prevention and Life
Safety Measures Act, 2006,

Maharashtra Fire Prevention and Life
Safety Measures Rules, 2008,

GOVERNMENT OF MAHARASHTRA

URBAN DEVELOPMENT DEPARTMENT
Govt. Resolution No : FFS 2008/CR 181/08/UD 20
MANTRALAYA, MUMBAI-400 032

Dated : 13th January, 2009

Government Resolution : The accompanying draft notification of even No. dated dated the 13th January, 2009 is hereby published for the information and attention of all Municipal Corporations, Municipal Councils, Nagar Panchayats and Planning Authorities and the persons likely to be affected in the State of Maharashtra, are requested to raise their suggestions & objections before the prescribed date mentioned in the said notification, which may be considered by the Government.

(M.D.Adiwarekar)

Dy. Secretary, Govt. of Maharashtra

Copy forward for information & necessary action –

The Secretary to the Governor, Raj Bhavan, Malabar Hill, Mumbai
The Secretary to the Chief Minister,
The secretary to the Dy. Chief Minister,
The Private Secretary to all Ministers / State Ministers
The Chief Secretary, Government of Maharashtra, Mantralay Mumbai.32
All Additional Chief Secretaries / Principal Secretaries / Secretaries of all Mantralaya
Department,
* The Registrar, High Court, (Original Side/ Appellate Side), Mumbai.400 032
* The Registrar, Office of the Loka Ayukta and Upa Loka Ayukta, Mumbai
* The Secretary, Maharashtra Public Service Commission, Mumbai.400 023
* The Principal Secretary, Maharashtra Legislature Assembly, Mumbai
* The Secretary, Maharashtra Legislature Council, Mumbai
* The Secretary, Election Commission Office, New Administrative Bldg, Mumbai

* The State Chief Information Commissioner, New Administrative Bldg, Mumbai

* The Registrar, State Human Rights Commission, Mumbai 400 001

Account General Maharashtra - 1, (Account and Examination), Maharashtra, Mumbai

Account General Maharashtra - 1, (Account and Treasury), Maharashtra, Mumbai

Account General Maharashtra - 2, (Account and Examination), Maharashtra, Nagpur

Account General Maharashtra - 2, (Account and Treasury), Maharashtra, Nagpur

Fire Advisor, State Fire Training Centre, Mumbai 400 098.

Director, Maharashtra Fire Services, Santacruz (E.) Mumbai 400 098

Commissioner and Director, Municipal Administration, Worli, Mumbai 400 018.

Commissioner all Municipal Corporations,

Metropolitan Commissioner, Metropolitan Region Development Authority Bandra (E.) Mumbai 400 051.

Managing Director, CIDCO," Nirmal ", Nariman Point, Mumbai 400 021.

Voice Chairman and Chief Executive Officer, MHADA,Griha Nirman Bhavan, Bandra (E.) Mumbai 400 051

Managing Director, Shivashahi Punarvasan Prakalpa , Griha Nirman Bhavan, Bandra (E.) Mumbai 400 051

Chief Officer, Slum improvement, Bord Griha Nirman Bhavan, Bandra (E.) Mumbai 400 051

Chief Officer, Building repair & reconstruction Bord, Griha Nirman Bhavan, Bandra (E.) Mumbai 400 051

Chief Executive Officer, Slum rehabilitation Authority, Griha Nirman Bhavan, Bandra (E.) Mumbai 400 051

Chief Officer, Kokan Housing and area development Bord, Kokan Bhavan Navi Mumbai- 400 614.

Chief Officer, Nashik Housing and area development Bord, Nashik

Chief Officer, Amaravati housing and area development Bord, Amaravati

Chief Officer, Aurangabad housing and area development Bord Aurangabad.

Chief Officer, Nagpur housing and area development Bord, Nagpur. Chief Officer, Pune housing and area development Bord Pune.

Chief Executive Officer, M.I.D.C. Udyog sarathi, Marol, Andheri (E.) Mumbai- 93.

Director, Directorate of Town Planning and Valuation, Pune 411 001.

Director General of Information & Public Relations, Mumbai (2 Copies of publicity)

Pay and Accounts Officer, Mumbai

Resident Audit Officer, Mumbai

All Divisional Commissioners,

All Collectors,

All District Collectors,

Chief Officers of all Municipal Councils / Nagar Panchayatis,

All District Treasury Officers,

All Heads of Departments and Heads of the Offices under the all Departments of Mantralaya.

All Desks of Urban Development Department,

Urban Development Department / Desk 29 (for publishing on website)

Select file

(* By Letter)

GOVERNMENT OF MAHARASHTRA

MANTRALAYA, MUMBAI-400 032

NOTIFICATION

Urban Development Department
Mantralaya, Mumbai 400 032
Dated the 13th January, 2009

Maharashtra
Fire
Prevention
and Life
Safety
Measures
Act, 2006

No. FFS 2008/CR 81/08/UD 20 :- The following draft of the Maharashtra Fire Prevention and Life Safety Measures Rules, 2008, which the Government of Maharashtra proposes to make in exercise of the powers conferred by sub-sections (1) and (2) of the Maharashtra Fire Prevention and Life Safety Measures Act, 2006 (Mah. III of 2007), and of all other powers enabling it in that behalf, is hereby published, as required by sub-section (1) of section 49 of the said Act, for the information of all persons likely to be affected thereby; and notice is hereby given that the said draft will be taken into consideration by the Government of Maharashtra on or after the 16th day of February, 2009.

2. Any objections or suggestions which may be received by the Secretary (2) of the Government of Maharashtra, Urban Development Department, Mumbai 400 032, from any person with respect to the said draft, before the aforesaid date, will be considered by the Government.

DRAFT RULES

1. Short Title and commencement - (1) These rules may be called The Maharashtra Fire Prevention and Life Safety Measures Rules, 2008.

(2) They extend to the whole State of Maharashtra.

(3) They shall come into force –

- (a) in the areas of the local authorities and the planning authorities, on such date as the State Government may, by notification in the *Official Gazette*, appoint;
- (b) in other areas or part of the areas, on such date as the State Government may, by the same or like notification appoint; and different dates may be appointed for different provisions thereof and for different areas or part of the areas; and
- (c) any reference in these rules to the commencement of the rules shall, in relation to a provision or an area, be constructed as a reference to the coming into force of these rules or any provision thereof in that area.

2. Definitions.- In these rules, unless the context otherwise requires, -

- (a) “Act” means The Maharashtra Fire Prevention and Life Safety Measures Act, 2006;
- (b) “form” means the form appended to these rules;
- (c) “regular fire service” means a service rendered, for the administration, prevention or protection of fire, with the State Government, local authority or planning authority;
- (d) “section” means the section of the Act;
- (e) the words and expressions used in these rules but not defined shall have the same meaning as assigned to them in the Act.

3. Appointment and qualifications of nominated officer.- (1) The nominated officer to be appointed under clause (9) of section 2 of the Act shall be from amongst the fire officers mentioned in clauses (a) and (b) of sub-section (3) of section 21, in each of the respective Municipal Corporation, Municipal Council, Nagar Panchayat, Industrial Township or Planning Authority; and where the cadre of such fire officers is not yet be established, the nominated officer shall be appointed by the Director, Maharashtra Fire services from amongst fire officers or fire personnel in the Municipal Corporation, Municipal Council, Nagar Panchayat, Industrial Township or Planning Authority, possessing the following qualifications, namely :-

- (a) for “ A” and “B” class Municipal Corporations, the nominated officer shall be a fire officer who, -

- (i) possesses an Advance Diploma in Fire Engineering from the National Fire Service College, Nagpur, Ministry of Home Affairs, Government of India or the State Fire Academy, Government of Maharashtra; and at least two years' experience of regular fire service for inspection and testing of fire prevention and protection work ; or
 - (ii) has passed the Graduateship Examination(Fire) of Institute of Fire Engineers, India or the Institution of Fire Engineers of United Kingdom and at least two years' experience of regular fire service; and of fire prevention and protection work.
- (b) for "C" and "D" class Municipal Corporations, the nominated officer shall be a fire officer who, -
- (i) possesses Diploma in Fire Engineering from the aforesaid National Fire Service College, Nagpur or the State Fire Academy, Government of Maharashtra; and at least two years' experience of regular fire service and of fire prevention and protection work ; or
 - (ii) has passed the Graduateship Examination (Fire) of Institute of Fire Engineers India or the Institution of Fire Engineers of United Kingdom; and at least two years' experience of regular fire service for inspection and testing of fire prevention and protection work.
- (c) for Municipal Councils, Nagar Panchayats or Industrial Townships, the nominated officer shall be a fire officer who, - possesses a Diploma in Fire Engineering from the aforesaid National Fire Service College, Nagpur or the State Fire Academy, Government of Maharashtra; and at least two years' experience of regular fire service ;
- (d) for Special Planning Authorities and Special Economic Zones (SEZs), Private Townships and Hill Station Projects, the nominated officer shall be a fire officer who.-
- (j) possesses an Advance Diploma in Fire Engineering from the National Fire Service College, Nagpur, Ministry of Home Affairs, Government of India or the State Fire Academy, Government of Maharashtra; and at least two years' experience of regular fire service for inspection and testing of fire prevention and protection work ; or
 - (ii) has passed the Membership Examination of Institute of Fire Engineers India or the Institution of Fire Engineers of United Kingdom; and at least two years' experience of regular fire service and of fire prevention and protection work.

(2) In any area or areas not covered by sub-rule (1), the nominated officer shall be appointed by the Director from amongst fire officers from the office of the Director or from any adjoining local authority or planning authority, who

possesses qualifications specified in clauses (a) or (b) of sub-rule (1), having regard to the potential of the fire hazard in the buildings or the project concerned.

(3) Notwithstanding anything contained in clauses (a), (b), (c) or (d) of sub-rule (1), where any special, high-rise, or mega project is coming up within or without the areas covered by the said clauses of sub-rule (1), the scrutiny and the inspection of the building will be carried out by the Chief Fire Officer or qualified nominated officer, if any, from the nearby Municipal Corporation or by any Fire Officer as the Director may, by any general or special order in that behalf, specify.

(4) Notwithstanding anything contained in sub-rules (1), (2) and (3), a fire officer shall be required to have acquired a certificate of fire prevention course of the State Fire Academy, Government of Maharashtra, before his appointment as a nominated officer.

4. Certificates to be issued by Licensed Agency.- (1) A certificate regarding the compliance of the fire prevention and life safety measures in a building or a part thereof as required by or under the provisions of the Act, to be issued by a Licensed Agency, shall be in "Form – A".

(2) A certificate which is to be issued by a Licensed Agency twice a year in the months of January and July regarding the maintenance of fire prevention and life safety measures in a building or premises being in good repair and efficient condition as specified in sub-section (1) of section 3 of the Act, shall be in "Form-B"

5. Notice directing the removal of objects or goods likely to cause the risk of fire.-

(1) The notice to be given under sub-section (2) of section 4 to the owner or occupier of a building or premises, directing the removal of objects or goods likely to cause the risk of fire, to a place of safety shall be in "Form C".

(2) On failure of the owner or occupier to comply with the notice issued under sub-rule (1), he shall be given a further notice under sub-section (2) of section 4 to submit his say as to why the objects or goods should not be seized, detained or removed. Such notice shall be in the "Form-D".

6. Memorandum of seizure, etc. and panchanama.- Where any objects or goods involving risk of fire are required to be seized, detained or removed under sub-section (2) of section 4, the memorandum of seizure etc. to be prepared in that behalf shall be in the "Form E" ; and the panchanama to be made in that behalf shall be in the "Form-F"

7. Notice to be given for entry and inspection. - (1) The notice for entering and inspection required to be given under sub-section (1) of section 5 for ascertaining the adequacy or contravention of fire prevention and life safety measures in any place or building or part thereof, shall be in "Form-G".

(2) The notice required to be given under sub-section (4) of section 5 to a woman, who, according to the custom does not appear in public, shall be in the "Form-H".

8. Report of inspection by nominated officer: - Where the inspection is carried out by the nominated officer under section 5, he shall give the report of such inspection in the "Form-I" .

9. Notice to be given to the owner or occupier of a building or part thereof to undertake certain measures.- (1) Where on completion of the inspection of the place or building or part thereof, any deviation from, or contravention of, the requirements with regard to the fire prevention and life safety measures or any inadequacy or non-compliance of such measures provided or to be provided therein with reference to the height of the building or the nature of the activities carried on in such place or building or part thereof, is noticed, the owner or occupier of such place or building or part thereof shall be given a notice thereof under section 6 of the Act in "Form J", directing him to undertake the requisite measures within 7 days.

(2) The time to be specified in the notice given to the owner or the occupier under sub-rule (1) shall be specified having regard to the nature of the measures to be taken but such time shall not exceed 120 days.

10. Procedure to be followed for sealing of a place or building or part thereof.- The Director or Chief Fire Officer shall follow the following procedure in respect of the sealing of any place or building or part thereof, required to be sealed under sub-section (3) of section 8, namely:-

- (a) he shall require persons, in possession or occupation of the place or building or part thereof to be sealed, to remove themselves from there forthwith;
- (b) in case of non-compliance of the said order, he shall direct any police officer having jurisdiction in the area to remove such persons from such place or building or part thereof;
- (c) after the removal of persons in possession or in occupation from such place or building or part thereof, he shall cause such place or building or part thereof to be sealed by such police officer forthwith in the manner which he deems fit;
- (d) the seal used to seal as aforesaid shall remain in the custody of the Director or, as the case may be, the Chief Fire Officer;
- (e)
 - (i) if the place or building or part thereof required to be sealed on receipt of the report of the nominated officer, is found to be locked or inaccessible, he may cause the lock to be broken by the police officer and enter the premises and after taking all necessary steps required to be taken under the Act, or under these rules, relock and cause it to be sealed as aforesaid;
 - (ii) where a place or building or part thereof is sealed under sub clause (i), an inventory of the material found in such place or building or part thereof shall be prepared in the presence of two independent witnesses and a copy thereof shall be delivered to the owner or occupier, if present at the site. The forms "E" and "F" shall, respectively, be used mutatis mutandis for such inventory and the panchanama to be prepared in that regard.
- (f) The Director or, the Chief Fire Officer or as the case may be an Officer nominated shall report in writing to the Police Station concerned if the seal so fixed on any place or building or part thereof is found to be broken or tampered.

11. Orders to Authorities responsible for supply of electricity or water to disconnect supply or to a Police Officer to remove persons from, a place or building or part thereof which is in imminent danger.- (1) An order under clause (a) of sub-section (2) of section 8, directing the authority responsible for supply of electricity, or as the case may be, water, to a place or building or a part thereof, which is dangerous to any person or property, to disconnect the supply of electricity, or as the case may be, water, shall be in "Form – K".

(2) An order under clause (b) of sub-section (2) of section 8, directing any Police Officer having jurisdiction in the area, to remove persons from any place or building or part thereof which is dangerous to any person or property shall be in "Form-L".

12. Eligibility to act as Licensed Agency.- No person shall be eligible to apply for grant of licence to act as a Licensed Agency ; and shall be granted a license to act as Licensed Agency, unless he .-

(1) (a) possesses -

- (i) at least any of the qualifications mentioned in clause (b) of sub-rule (1) of this rule; or
- (ii) a degree or diploma in Mechanical, Electrical, Electronics or Civil Engineering or Computer applications; and
- (iii) experience in executing fire prevention and fire protection system as laid down in National Building Code 2005 or code published by National Fire Protection Association (NFPA, USA) 2008, as amended from time to time, or

(b) has in his employment, for the purpose of execution and supervision of the work relating to fire protection and life safety measures in a building or a project , an officer or supervisory officer holding any of the qualifications mentioned in clause (a), so however that, a degree or diploma in fire engineering or any other qualifications in relation to fire protection, prevention and safety measures shall be an essential qualification.

(2) holds a solvency certificate for an amount as may be specified by the Director, with prior approval of the Government.

(3) has, during the period of 3 years immediately preceding the year of making the application, executed the work in relation to fire prevention and fire protection system; or holds a certificate of fire protection specialist awarded by the State Fire Academy, Government of Maharashtra.

(4) has adequate machinery, tools and other requisite equipment in relation to fire prevention and fire protection systems ; and

(5) has not been black- listed by any Government Department or Organisation or any other state.

13. Application to be made for Licensed Agency, manner of making it and fees in respect thereof.- (1) Every application for licence to act as Licensed Agency for the purposes of the Act under section 9 shall be in "Form-M".

(2) Such application may be presented in person or sent by registered post or through courier agency or online.

(3) Every such application shall be accompanied by.-

(a) the following fees :-

Class of local or planning authority	Minimum solvency certificate for (rupees in lakh)	Prescribed limit for execution of the works as per estimated cost (rupees in lakh)	Cost of annual works minimum executed in the last three years rupees in lakh			Registration free in rupees
			Fire fighting system installation such as hydrant sprinklers pumping etc.	Detection & fire separation system	Passive protection such as cable protection, fire doors etc.	
1	2	3	4	5	6	7
A	150.00	Unlimited	500.00	200.00	200.00	25000
B	10.00	1000.00	300.00	100.00	100.00	15000
C	05.00	600.00	200.00	50.00	50.00	5000
D	02.50	300.00	100.00	25.00	25.00	2500

(b) documents as may be specified by the Director; and which shall include the following, namely :-

- (1) solvency certificate for an appropriate amount as specified under sub-rule (2) of rule 12.
- (2) attested copy of deed of partnership and power of attorney or articles of memorandum of association or affidavit on stamp paper in case the individual is the sole proprietor of the firm;
- (3) last three years' certificates from the concerned department regarding satisfactory completion of works;
- (4) orders of works in hand in current year (up to the prescribed amount for that class);

- (5) certificate from the chartered accountant or registered income tax practitioner in the prescribed form in case of private works;
- (6) if the application for registration is made for the first time for a specific class, one has to execute at least one work upto the maximum amount in the class, which falls one class below the specific class, applied for;
- (7) certificate regarding appointment of at least one officer possessing any of the qualifications specified in clause (b) of sub-rule (1) of rule 12;
- (8) attested passport size photographs of partners or directors or individual proprietor and also of the officer or officers referred to in item (8);
- (9) attested copy of VAT registration certificate;
- (10) affidavit on appropriate stamp paper, stating that his or her firm is not black listed in the Government or any semi Government organization; and
- (11) list of technical staff with their qualifications.

14. Licence to act as Licensed Agency.- The Licence to act as a Licensed Agency shall be granted in "Form-N" and shall be subject to the following conditions, namely :-

1. The licence shall be
 - (a) non transferable
 - (b) valid for one year from the date of issue, unless suspended or cancelled earlier,
 - (c) renewable, if so desired , before expiry of the licence;
2. Changes, if any, in respect of the :-
 - (a) Partners, Directors or Members,
 - (b) address of the office of the licensed Agency
 shall be forthwith reported to the Authority issuing the licence.
3. The Licensed Agency shall always keep the work , being executed, or executed by it, open for inspection by the Director, Chief Fire Officer or any fire officer authorized by the Director or Chief Fire Officer.

15. Renewal of Licence.- An application for renewal of a licence granted under section 9, read with rule 14, shall also be made in "Form-M" and shall be accompanied by a fee specified under clause (a) of sub rule (3) of rule 13 and also documents as mentioned in clause (b) of sub-rule (3) of rule 13.

16. Additions to Licence held by Licensed Agency.- (1) Any person holding a licence to act as a Licensed Agency for any class or description as granted or renewed under section 9, read with rule 14, and who is also eligible to act as a Licensed Agency for any other class or description, may apply in “Form M” for the addition of such other class or description to the licence.

(2) The provisions of rule 13 shall apply to an application made under sub-rule (1) as if the said application were for grant of a licence under section 9, read with rule 14, for the class or description which the applicant desires to be added to his licence.

17. Notice to show cause why licence be not suspended or cancelled.-

Where any person to whom the Licence has been granted contravenes any provisions of the Act or of the rules or fails to comply with the conditions of the licence or is unfit by reason of incompetency, misconduct or any other grave reason, a notice to show cause as to why the licence granted to him to act as Licensed Agency should not be suspended or cancelled, to be given to such person, shall be in “Form-O”.

18. Application for assessment of fire service fees.- (1) An Application under sub-section (1) of section 14 for assessment of fire service fees payable by a person, who intends to construct a building or who has commenced construction of a building in the manner provided in the sub-section (1), shall make an application to the authority in “Form P”.

(2) Such application shall be made at the time of making an application to the Authority for permission to construct a building and in any case, before the Authority grants such permission; and a person who has commenced construction of a building without making an application for such permission of the Authority, shall make an application for assessment of fees payable in respect of such building within 30 days from the date of commencement of the Act.

(3) Such application may be presented in person or sent by registered post or through courier agency or online.

19. Notice of hearing.- The authority shall give a notice in “Form-Q” to the person, who has made an application under sub-section (1) of section 14 or a person who has constructed a building without permission, in respect of assessment of fire service fees leviable in case of a building intended to be constructed by the applicant or the construction made without permission; and having regard to the matters to be considered as specified in sub-section (2) of section 14 and also to the following guidelines, assess the fees, so leviable and payable by such person :-

Guidelines.-

1. In the case of -

- (1) Residential Buildings: (a) Lodging or Rooming Houses, (b) One or Two family private dwellings, dormitory, apartment houses, (c) Hotels, (d) starred Hotels.
- (2) Educational Buildings:
- (3) Institutional Buildings: (a) Hospitals, Sanatoriums, Nursing Homes (b) Custodial, penal and plantal
- (4) Assembly Buildings:
- (5) Business Buildings:
- (6) Mercantile Buildings: (a) F-1 and F-2 buildings, (b) Underground Shopping Complexes –

(i) If the building consists of different wings or has an annexe, being contiguous and forming part of the building, the total area of the main building, wings thereof and annexe shall together be calculated as that of one building.

(ii) If any additions are made to the existing buildings, the entire area of the building shall be calculated and the fire service fee leviable and payable in respect thereof shall be for the entire such area less the fire service fee, if any, paid earlier.

(iii) If the interior of a building is changed by internal alterations including construction of loft or mezzanine floor which are carried out therein, without any addition in the gross built-up, then fire service fee shall be levied thereon.

2. In the case of –

- (1) Industrial Buildings (a) – Low Hazard, (b) Moderate Hazard , (c) High Hazard
- (2) Storage Buildings:
- (3) Hazardous Buildings;,
 - (i) Where a building is having mixed occupancy, fire service fee shall be levied having regard to the nature of each of the occupancies;
 - (ii) If a building is compartmentalized, then the compartment which is newly built or if any additions or alterations are made to an existing compartment, the fire service fee shall be levied on such new or added compartment, irrespective of the fact that such compartment is contiguous or forming a part of the same building;
 - (iii) If the interior of a building is changed by internal alterations including construction of loft or mezzanine floor which are carried out therein, without any addition in the gross built-up area, then fire service fee shall be levied thereon.

20. Notice of assessment of fire service fee and collection thereof.- (1) After the assessment of fees made under rule 19, a notice in “Form R” of such assessment shall be served upon the applicant or the person concerned.

(2) The provisions of rule 19 and sub-rule (1) of this rule shall apply mutatis mutandis to assessment of fire service fees in respect of a building, the construction of which has been completed on or after the date of coming into force of the Act.

(3) Save as otherwise provided in the Act or under these rules, the procedure followed by the authority in respect of collection of the taxes or fees levied by it under any relevant law or instrument applicable to it, shall apply also to collection of fire service fees assessed under these rules.

21. The Director of Fire Services appointed under section 18.- Without prejudice to the rules, if any, regulating recruitment to the post of Director, Maharashtra Fire Services, Group-A for the time being in force, the Director of Fire Services to be appointed under section 18 shall always be a person possessing academic qualifications and practical experiences in fire services.

22. Duties and responsibilities of fire officers and staff.- (1) Subject to the provisions of sub-rule (2), the duties and responsibilities of fire officers and staff shall be as specified in the Fire Service Manual.

(2) The Director, with the approval of the Government, may, by general or special order, add to, or delete from, or modify the duties and responsibilities of the fire officers or fire staff; and thereupon the Fire Service Manual shall stand amended accordingly.

23. Order of requisition of fire fighting equipment.- Order of requisition of fire fighting equipment or property of any Authority or any institutions or individual to be issued under sub-section (1) of section 26 shall be in "Form-S".

24. Report on damage caused to premises during fire fighting operations and assessment and payment of compensation.-

(1) The Director or the Chief Fire Officer or any other fire officer who is in-charge of fire fighting operations on the spot, shall make a report in "Form-T" to the respective Local Authority or as the case may be, the planning Authority, on the damage, if any, caused to premises by fire officers or fire personnel during fire fighting and rescue operations as referred to in sub-section (2) of section 27.

(2) On receipt of report under sub-rule (1), the damage caused to any premises or any other property shall be assessed by an officer of the respective Local Authority or case may be planning Authority, as the Authority may nominated in that behalf and such nominated officer shall, after giving an opportunity of being heard to the owner or occupier concerned, assess the damage and submit his recommendations in that behalf to the authority for its consideration.

(3) Having regard to the recommendation made by such fire officer nominated by the Director or the Chief Fire Officer, as the case may be, and where the building or property to which such damage is caused is insured, the Insurance Company shall while determining and granting compensation to be paid to the owner or occupier take into account the damage caused to the premises or any other property by the fire officers or fire personnel during the conduct of fire fighting and rescue operations.

25. Report of accident to fire officer or fire personnel during fire; and payment of compensation.- The fire officer in-charge of fire or natural calamity operations, shall submit a report of any accident occurring during such operation to the Director and also to the Chief Fire Officer; and the compensation payable to any fire officer, or fire personnel in the case of such accident, or to their dependents in the case of death or permanent disability, shall be such as the Director may, with the approval of the State Government, by any general or special order, determine.

26. Disciplinary or other action against fire officer or fire personnel.- Every fire officer or fire personnel who violates his duty or commits willful breach of any provisions of the Act or the rules or any order made by his superior officer, or exhibits or indulges in any cowardice or withdraws from duties of his office without permission or being absent on leave, fails without reasonable cause to report himself for duty on the expiry of such leave, or engages, without authority, in any employment other than his duty, shall be liable to be proceeded against for breach of discipline, and shall be liable for such disciplinary action, including action for breach of this rule.

27. Employment of fire officer or fire personnel for purposes other than fire fighting within or outside the sphere of their duties.- The fire officers or fire personnel may be engaged for the purposes other than fire fighting at the discretion of the Director or the Chief Fire Officer or any subordinate officer authorized by the Director or the Chief Fire Officer, in the case of all calls relating to natural calamities and rescue of life;

28. Rates for supply of water required on the occasion of fire fighting operations.- Where the officer in-charge of the fire fighting operations draws water, from any source in the area, which he considers necessary for such operations, the authority or owner or occupier having control over such water source shall be paid for the water so utilized,-

(a) if water is drawn from an authority, then at the lowest rate of supply of water which is usually charged from the users of water in such area by such authority;

(b) if water is drawn from any owner or occupier, then at the rate which shall not exceed the lowest rate referred to in clause (a),and where such rate is not available, then at such rate as may be determined by negotiation, subject, however, to the condition that where any dispute arises as to such rate, in the case of an authority, the decision of the Chief Executive Officer of the Authority concerned, and in the case of an owner or occupier, the decision of the Director, shall be final.

29. Terms for securing personnel or equipment or both for fire fighting purposes.- The terms on which the Director or the Chief Fire Officer or any other fire officer authorized by any Authority may secure, by agreement, fire fighting equipment or personnel from any person who employs and maintains personnel or equipment or both, for fire fighting purposes, shall be as follows:-

(1) As soon as may be, after the fire fighting operation is over, the Director or Chief Fire Officer or Fire Officer in charge of the fire fighting operation, as the case may be, shall release the personnel or equipment so secured and restore the same to the person (including the local authority, firm and institution or individual) from whose possession such personnel or equipment was secured.

(2) There shall be paid to the employer of such personnel or owner of such equipment, compensation, the amount which is determined in accordance with the principles hereinafter set out, that is to say _

(a) where the amount of compensation is determined under the agreement, it shall be paid in accordance with such agreement;

(b) where such compensation is not settled in the agreement or where no such agreement with regard to compensation can be reached, the matter shall be referred to the State Government and the decision of the State Government in that regard shall be final.

(c) if any injury is caused to any personnel or any damage is caused to any equipment and the employee or the owner of the equipment, as the case may be, demands any compensation separately in respect thereof , and no agreement can be reached , the matter shall likewise be referred to the State Government for determination and the decision of the State Government in that regard shall be final.

30. Appeal under section 32.- (1) Any aggrieved person may prefer an appeal in “Form-U” within 30 days from the date of receipt of notice or order or communication of refusal, as the case may be, as mentioned in clauses (a), (b) or (c) of sub-section (1) of section 32.

(2) Such appeal shall bear a court-fee stamp of Rs.10 and shall be accompanied by a fee of Rs.500 to be paid in the office of the respective Local Authority or case may be planning Authority and a receipt in respect thereof shall be appended to the form of appeal.

(3) Such appeal may be presented in person or may be sent by registered post or through courier agency.

(4) On receipt of such an appeal, the nominated officer shall, as far as may be practicable, issue a notice of hearing to the appellant and the respective Local Authority or the planning Authority as the case may be, within 15 days from the date of receipt of such appeal and shall finally dispose of the appeal within 30 days after the date of hearing.

By Order and in the name of
the Governor of Maharashtra

(Manu Kumar Srivastava)
Secretary to Government

FORM – A

{ (see section 3 (3) and rule 4 (1)) }

Certificate by the Licensed Agency regarding the compliance of the
Fire Prevention and Life Safety Measures.

CERTIFICATE

Certified that I / We have executed the works towards compliance in relation to Fire Prevention and Life Safety Measures to be provided, and performed other related activities required to be carried out, in the following building or premises as required under the provisions of the Maharashtra Fire Prevention and Life Safety Measures Act,2006 (Mah.III of 2007).

Description of building or premises.

.....
.....

The details of the work and related activities which I or we have executed or performed are mentioned in the list appended herewith.

Place :

Date :

Signature and address of the
Licensed Agency.

Licence No.....

FORM – B

{(see section 3 (3) and rule 4 (2))}

Six monthly certificate to be given in every January and July by the owner or the occupier for compliance of the Fire Prevention and Life Safety Measures

CERTIFICATE

Certified that I / We have carried out inspection of the Fire Prevention and Life Safety Measures installed in the following building or premises, namely :-

.....
.....

I / We further certify that these installations in the above mentioned buildings are maintained in good repair and efficient conditions during the period -----, as required under the provisions of the Maharashtra Fire Prevention and Life Safety Measures Act, 2006 (Mah-III of 2007). The details of the inspection of installations carried out by me / us are mentioned in the report appended herewith.

Place :

Date :

Signature and address of the Licensed Agency.

Licence No.....

FORM – C

{(see section 4 (2) and rule 5 (1))}

Notice for removal of objects or goods likely to cause the risk of fire.

To,

Shri / M/s _____

WHEREAS Government has, by notification, _____ Department, Notification No. _____ dated _____, published in the Maharashtra Govt. Gazette, Part _____ dated _____, required that the owners or occupiers of premises or any class of premises used in the following area, which in its opinion, are likely to cause risk of fire, take such precautions as have been specified in the said notifications and as are reproduced herebelow-

.....
.....
.....

AND WHEREAS you are the owner or occupier of the following premises, which fall in the area mentioned in the said Government notification -

.....
.....

AND WHEREAS on inspection of the aforesaid premises, it is noticed that the objects or goods mentioned in the list appended herewith are such as are likely to cause risk of fire and are required to be removed to a place of safety;

NOW, THEREFORE, in exercise of the powers conferred on me under sub-section (2) of section 4 of the Maharashtra Fire Prevention and Life Safety

Measures Act, 2006 (Mah.III of 2007), I, _____
hereby give you notice that you shall forthwith remove the said objects or goods
to a place of safety and submit the report in respect of your having done so to the
undersigned within days.

Place:

Signature and Designation of the Officer.

Date:

FORM – D

{(see section 4 (2) and rule 5 (2))}

Notice to make representation on failure of the owner or occupier to comply with the notice issued under sub-rule (1) of rule 5.

To,

.....

.....

WHEREAS, by notice No. _____ dated _____ issued to you by _____ and received by you on _____, you were required to remove forthwith the objects or goods specified in the list appended to the said notice, to a place of safety and to submit a report in respect of you having done so to the undersigned.

AND WHEREAS it is found that you have not complied with the said notice and have not removed forthwith the said objects or goods to a place of safety and they are still lying where they were which is likely to cause the risk of fire;

NOW, THEREFORE, in exercise of the powers conferred by sub-section (2) of section 4 of the Maharashtra Fire Prevention and Life Safety Measures act, 2006 (Mah.III of 2007), I, _____ hereby call upon you to submit your say, if any, addressed to the undersigned so as to reach by or before 5.00 p.m. on _____, as to why the said objects or goods should not be seized or detained or removed by taking assistance of a Police Officer.

Place:

Signature and Designation of the Officer.

Date:

FORM – E

{(see section 4 (2) and rule 6)}

Seizure or Detention or Removal Memorandum

To,
Shri or M/s. _____

Date and time.

Place of Seizure or Detention or
Removal of objects or goods.

Notice(s) No.

Name and addresses of
Panchas

(1)

(2)

Name of the Police
Officer, if any, present.

The following property or objects or goods have been seized or detained or removed under sub-section (2) of section 4 of the Maharashtra Fire Prevention and Life Safety Measures Act, 2006 (Mah.III of 2007) for the reasons stated below.-

Serial number	Place from where seized	Particulars of seized property	Quantity	Reasons for Seizure or Detention or removal.

Signature of the person from whom seized.

Signature of the panchas

(1)

(2)

Signature of the Police Officer, if any, present

Signature and designation of the officer.

FORM – F

{(see section 4 (2) and rule 6)}

PANCHANAMA

Notice(s) No. _____

Date and Time _____

Name of the building or premises and

Address _____

Name and Address of the person, in-charge and present on the spot _____

Name and Address of the Panchas –

(1) Shri / Smt. _____ son / daughter / wife of _____

Resident of _____

Age _____ years

Occupation _____.

(2) Shri / Smt. _____ son or daughter or wife of _____

Resident of _____ Age _____ years

Occupation _____.

We, the above panchas, are this _____ day called by Shri _____ designation _____ place _____ to witness the act of seizing or detaining or removing certain property or objects or goods from _____ which were possessed and exposed in the above mentioned building or premises. In our presence, the said officer, namely , _____ seized the following mentioned property which we testify to be correct.

Serial	Place from	Particulars of	Quantity	Reasons for
--------	------------	----------------	----------	-------------

number	where seized	seized property or objects or goods.		seizure or detention or removal

The Panchanama is read over and explained to us and it is a correct account of what we saw.

Signature and designation
of the officer

Signature of the Panchas

(1)

(2)

Received the copy of this Panchanama

Signature of the person, in charge of the building or premises.

FORM – G

{{(see section 5 (1) and rule 7(1))}}

Three hours' notice for entry and inspection.

To,

I, _____
empowered by sub-section (1) of section 5 of the Maharashtra Fire Prevention and Life Safety Measures Act, 2006 (Mah-III of 2007) and sub-rule (1) of rule 7 of the Maharashtra Fire Prevention and Life Safety Measures Rules, 2008, do hereby give you notice that on expiry of not less than three hours from the time of service of this notice upon you this _____ day at _____ time, I shall enter and inspect your building or premises bearing No. _____ located at _____ for the purpose of ascertaining the adequacy and contravention of fire prevention and life safety measures as required to be provided by or under the provisions of the said Act.

Signature and designation
of the officer.

FORM – H

{ (see section 5 (4) and rule 7(2)) }

Notice directing a woman in the building or premises to withdraw therefrom

To,

I, _____
empowered by sub-section (1) of section 5 of the Maharashtra Fire Prevention and Life Safety Measures Act, 2006 (Mah.III of 2007) and sub-rule (2) of rule 7 of the Maharashtra Fire Prevention and Life Safety Measures Rules, 2008, have given a notice to the owner or occupier of building or premises bearing No. _____ located at _____ that on expiry of not less than three hours from the time of service of the notice, on him this _____ day at _____ time, I shall enter and inspect the said building or premises for the purpose of ascertaining the adequacy and contravention of fire prevention and life safety measures as required to be provided by or under the provisions of the said Act.

Since you are in this building or premises, I hereby give you this notice that you are at liberty to withdraw therefrom before the aforesaid entry and inspection and you may withdraw now, if you desire to do so.

Signature and designation
of the officer.

FORM – I

{ (see section 5 (5) and rule 8}

Report of Inspection

1. After giving a three hours' notice under sub-section (1) of section 5 of the Maharashtra Fire Prevention and Life Safety Measures Act, 2006(Mah.III of 2007) to the owner or occupier of _____, I have entered and inspected the said building or premises on _____ at _____ for ascertaining the adequacy or contravention of fire prevention and life safety measures that are provided or are required to be provided in the said building or premises by or under the provisions of the said Act.

2. The type* of occupancy in the said building or premises is as under:

- (a) Residential
- (b) Educational
- (c) Institutional
- (d) Assembly
- (e) Business
- (f) Mercantile
- (g) Industrial
- (h) Storage
- (i) Hazardous

3. Nature* of building or premises:

- (a) General Constructional Features
 - Low fire risk- cement concrete or bricked-wall, or
 - Medium fire risk- bricked-work and timber, or
 - High fire risk – mostly timber framed such as timber floors, timber roof, timber-stair-case, etc.
- (b) Particulars of the building / premises

- (i) Number of stories and basement, if any
 - (ii) Number of exits
 - (iii) details of ceiling
 - (iv) Number of stair-cases and whether enclosed or opened
 - (v) Verandah or balconies
 - (vi) Attics, mezzanine floors, lofts, etc.
 - (vii) Whether prescribed distance in respect of means of escapes is maintained or not.
- (c) Details of other structures within 20 meters all around the building and open spaces or approaches for fire vehicle.

Structures

Open spaces.

- (i) North
- (ii) South
- (iii) East
- (iv) West

- (d) Width of abutting road or street.
- (e) Maximum number of occupants, employees, visitors.
- (f) Inadequacy or contraventions noticed in the building or premises during inspection are as under
 - (1)
 - (2)
 - (3)

Place

Signature and designation of the Inspecting officer.

Date

(* Mention any of these as may be relevant)

FORM – J

{ (see section 6 and rule 9(1)) }

Notice regarding inadequacies or contraventions regarding fire prevention and life safety measures noticed during inspection

To

WHEREAS, after giving you notice No. _____ dated _____ under sub-section (1) of section 5 of the Maharashtra Fire Prevention and Life Safety Measures Act, 2006 (Mah-III of 2007), the nominated officer has or I have inspected the following building or premises, namely –

and the following deviations from or contraventions of, the requirements with regard to the fire prevention and life safety measures or inadequacies or non-compliances of such measures provided or to be provided therein with reference to the height of the building or the nature of activities carried on in such building or premises or part thereof have been reported by the nominated officer or are noticed by me –

- (1)
- (2)
- (3)

NOW, THEREFORE, in exercise of the powers conferred by section 6 of the said Act, I hereby direct you to undertake the following measures within _____ days after receipt of this notice by you –

- (1)
- (2)
- (3)

I hereby further direct you to report the compliance in this regard immediately to the undersigned.

Signature and designation
of the Officer.

FORM – K

{ (see section 8 (2) and rule 11(1)) }

(Order directing the Officer in Charge to disconnect electricity / water supply)

To,

The Officer In-charge,

Sub: *Place / building / part thereof bearing No. _____
Located at _____

Sir,

I am to state that by an order No. _____ dated _____ issued under sub-section (1) of section 8 of the Maharashtra Fire Prevention and Life Safety Act, 2006 (Mah-III of 2007) I, the undersigned had required and directed the persons in possession or in occupation of the above-said place or building or part thereof to remove themselves forthwith from such *place or building or part thereof as due to inadequacy of fire prevention and life safety measures, the condition of such place or building or part thereof is dangerous to the persons or property therein. These persons have however not removed themselves from such *place or building or part thereof in compliance of the order so made and they still continue to be in possession or in occupation thereof.

In the event of non-compliance of the order so made under sub-section (1) of the said section 8, the undersigned is empowered under sub-section (2) of the said section 8 to direct the authority responsible for supply of electricity or for supply of water, as the case may be, to disconnect the supply of electricity or water to such *place or building or part thereof and such authority shall comply with such direction.

As the persons in possession or in occupation of the above mentioned *place or building or part thereof have not removed themselves as directed by the said order, there is a non-compliance thereof and I, therefore, direct the authorities executed to disconnect forthwith the supply of electricity or water of the said *place or building or part thereof.

Compliance in this behalf may please be reported to me immediately.

Signature and designation
of the Officer.

(* mention any of these as may be relevant)

FORM – L

{ (see section 8(2) and rule 11(2)) }

(Order directing the Police Officer in Charge to remove person from dangerous
place / building.

To,

The Officer In-charge,

Sub: *Place / building / part thereof bearing No. _____
Located at _____

Sir,

I am to state that by an order No. _____ dated _____ issued under sub-section (1) of section 8 of the Maharashtra Fire Prevention and Life Safety Act, 2006 (Mah.III of 2007) I, the undersigned, had required and directed the persons in possession or in occupation of the above-said place or building or part thereof to remove themselves forthwith from such *place or building or part thereof as due to inadequacy of fire prevention and life safety measures, the condition of such place or building or part thereof is dangerous to the persons or property therein. These persons have however not removed themselves from such *place or building or part thereof in compliance of the order so made and they still continue to be in possession or in occupation thereof.

In the event of non-compliance of the order so made under sub-section (1) of the said section 8, the undersigned is empowered under sub-section (2) of the said section 8 to direct any police officer, having jurisdiction in the area, to remove such persons from such *place or building or part thereof and such police officer shall comply with such direction.

The above mentioned *place, building or part thereof is situated within your area of jurisdiction.

As the persons in possession or in occupation of the above mentioned *place or building or part thereof have not removed themselves as directed by the said order, there is a non-compliance thereof and I, therefore, direct you to remove such persons from such *place or building or part thereof and seal the *place or building or part thereof as required under sub-section (3) of section 8 of the said Act.

Compliance in this behalf may please be reported to me immediately.

Signature and designation
of the Officer.

(* mention any of these as may be relevant)

FORM – M

{ (see section 9(1) and rule 13)}

Application for License to act as Licensed Agency.

To,

The Director or Chief Fire Officer or Nominated Officer

Sub: Grant or renewal of License to act as Licensed Agency for the purposes of the Maharashtra Fire Prevention and Life Safety Measures Act, 2006 (Mah. III of 2007)

Sir,

The undersigned hereby applies for grant of or renewal of License to act as a Licensed Agency for undertaking and executing the work of providing installation of equipments and maintenance of fire prevention and life safety measures in any place, building or part thereof. The particulars regarding the Agency are given below:-

- (1) Full Name of the Applicant
(in capital letters)
- (2) Whether Licensed Agency will be a Proprietary Concern or an Association of persons such as a Firm or Company, etc.
- (3) Registration No. of Firm or Company
(Copies of Registration Certificate, Article of Association or other relevant document appended)
- (4) Address

- (5) If the Licensed Agency will be -
 - (a) a proprietary concern, the name, qualifications and address of the person operating the same
 - (b) a firm or company, names, qualifications and addresses of each of the partners, or as the case may be, Directors.
- (6) Office address from where the Agency will act as a Licensed Agency -
- (7) Class for which Licence is applied for-
- (8) Personnel with the Agency -
 - (a) Supervisory staff- names, qualifications and addresses of each-
 - (b) Other employees - names, qualifications and addresses of each-
- (9) Details of work with regard to fire Prevention and life safety measures, if any, undertaken and executed previously-
 - (a) name or nature of work
 - (b) approximate cost of work
 - (c) whether the work is executed or still in progress and remains to be executed.
(Note:- original or attested copies of Certificate of verification of above details by the officers under whom works are carried out are attached).
- (10) Technical qualifications and experience of the proprietor or partners or directors and dealing technical officers or employees of or with the applicant.
- (11) Workshop machinery, tools and plant owned by the applicant, (location and site of workshop and full details to be given).

- (12) Whether enlisted with any other department or Organization in any other State. If so, in which category.
- (a) Has the applicant or his partners or Directors been blacklisted in the past by any Government Department / Organization / other State ?
- (b) Has the applicant applied for registration elsewhere in his name or in the names of partner, Director or firm or company? If so, whether the application is rejected? Give particulars.
- (13) Whether the applicant has produced up to date Income tax certificate.
- (14) Amount of solvency certificate, which the applicant has held or produced.
- (15) A fee of Rs. _____ remitted herewith by Demand Draft No. _____ Dated _____ drawn on _____ Bank.
- (16) If the application is for renewal of the existing licence, the details in respect of the licence and the period of its validity (copy of the licence appended)-
- (17) Whether, the licence to act as a Licensed Agency granted any time previously has been suspended or cancelled; and if so, reasons therefor-

I / We certify that I / We have not been and will not get myself or ourselves registered as contractor in the department under more than one name.

Thanking you,

Yours faithfully,

Applicant

FORM – N

{ (see section 9(3) and rule 14)}

License to act as a Licensed Agency for the purposes
of fire prevention and life safety measures.

Licence No.

Date:

Licence is hereby granted or renewed under the provisions of sub-section (3) of section 9 of the Maharashtra Fire Prevention and Life Safety Measures Act, 2006 (Mah. III of 2007) to _____
_____, having their registered office at _____
_____, to act as a Licensed Agency for the purposes of the said Act for execution of the fire prevention and life safety measures in relation to -----in class-----
local authority or planning authority .

Subject to the provisions of sub-section (4) of section 9 of the said Act and rule 14 of the Maharashtra Fire Prevention and Life Safety Measures Rules, 2008, the licence will be valid for a period from _____ to _____ .

Director / Chief Fire Officer / Nominated Officer

FORM – O

{ (see section 9(4) and rule 17)}

Notice to show cause as to why licence granted or renewed to act as
a Licensed Agency be not suspended or cancelled

To,

WHEREAS a licence to act as a Licensed Agency for the purposes of the Maharashtra Fire Prevention and Life Safety Measures Act, 2006 (Mah-III of 2007), being a licence No. _____ dated _____ has been granted or renewed in the name of _____; and the licence so granted or renewed was subject to the provisions of section 9 of the said Act and the conditions of licence, specified in rule 14 of the Maharashtra Fire Prevention and Life Safety Measures Rules, 2008;

AND WHEREAS it is noticed that you are guilty of the following acts, namely –

- (1)
- (2)
- (3)

AND WHEREAS these acts amount to _____

NOW, THEREFORE, in exercise of the powers conferred on me by sub-section (4) of section 9 of the said Act (read with sub-section (5) of section 9 of the said Act), I hereby call upon you to show cause in writing so as to reach the undersigned by _____ on _____ as to why the licence so granted or renewed in your favour should not be suspended or cancelled.

Director / Chief Fire Officer / Nominated Officer.

FORM – P

{ (see section 14(1) and rule 18(1)) }

(Application for Assessment of service fee)

To,

The Commissioner or Officer

Sub: Assessment of fire service fee payable under the provisions of the Maharashtra Fire Prevention and Life Safety Measures Act, 2006 (Mah. III of 2007)

Sir,

I / We have applied for permission for construction of building or part of building on the following plot, namely:-

.

I / We enclose herewith a copy of the plan of a building or part thereof, for construction of which an application for permission is made.

I / We request you to determine whether or not and if so, what fire service fee is leviable in respect of the proposed construction; and assess the amount of such fee payable by me / us.

Yours faithfully,

Place:

Date

Name and address of the applicant.

FORM – Q

{ (see section 14(2) and rule 19)}

Notice of hearing for assessment of fire service fees under the provisions of
Maharashtra Fire Prevention and Life Safety Measures Act, 2006
(Mah-III of 2007)

To,

Sub: Assessment of fire service fee payable
In respect of construction of building on
Plot No. _____
Address

Ref: Your application dated _____ for
Assessment of fire service fee on
construction of building on Plot No. ____

A building or part of a building is constructed or is being constructed on Plot No. _____ at the aforesaid address, in respect of which you have applied for permission to construct the same or you have not applied for permission to construct the same.

Under the provisions of the Maharashtra Fire Prevention and Life Safety Measures Act, 2006 (Mah-III of 2007), fire service fee is leviable in respect of the aforesaid construction and the amount of such fee which shall be payable by you has to be assessed.

I, therefore, hereby give you notice to appear before me for a personal hearing at _____ on _____. Take further notice that if you fail to remain present at the appointed time and date as aforesaid, the undersigned will proceed to assess the fees leviable in respect of the said construction and the amount thereof which shall be payable by you.

Signature and designation of the
officer of the authority.

FORM – R

{ (see section 14(2) and rule 20(1)) }

Notice of amount of fire service fee assessed and
Payable under the provisions of Maharashtra Fire Prevention and Life Safety
Measures Act, 2006 (Mah-III of 2007)

To,

Sub: Amount of fire service fee assessed and payable
in respect of construction of a building or part thereof
on Plot No. _____

Ref: (1) Your application dated _____ for assessment
of fire service fee.

(2) Notice of hearing No. _____ dated _____
issued to you for personal hearing for the purpose of
assessing the amount of fire service fee payable by
you.

After hearing you on _____ or inspite of the notice of
hearing given to you, in the matter of assessing the fire service fee payable by
you, in respect of this construction, you have chosen to remain absent, I have
proceeded to assess such fee in respect of the above construction in
accordance with the provisions of the Maharashtra Fire Prevention and Life
Safety Measures Act, 2006 (Mah-III of 2007) and the Maharashtra Fire
Prevention and Life Safety Measures Rules, 2008, the amount of fee assessed is
Rs. _____.

I hereby invite your attention to sub-section (5) of section 14 of the said
Act under which the amount of fee as shown in this notice of assessment shall be
paid by you within 30 days from the date of receipt thereof by you; and if the
amount has not been so paid or has been partly paid, an interest at the rate of
eighteen per cent. per annum upon any amount outstanding shall be payable
from the date immediately following the date on which the period of thirty days as
aforesaid expires till the date of payment of such amount.

Signature and designation of the
Officer of the authority.

FORM-S

{ (see section 26(1) and rule 23}

O R D E R

Dated:

No. _____ For the purposes of fire fighting operations, or as the case may be, during the ongoing fire fighting operations at the following building or premises, namely:-

I, the undersigned, _____ in exercise of the power under sub-section (1) of section 26 of the Maharashtra Fire Prevention and Life Safety Measures Act, 2006 (Mah.III of 2007), read with rule 23 of the Maharashtra Fire Prevention and Life Safety Measures Rules, 2008 hereby require you to deliver the possession of the following fire fighting equipment or property to the undersigned forthwith on receipt of this order and the said equipment or property shall be released from requisition and be restored to you as soon as may be, after fire fighting operations are over.

- 1.
- 2.
- 3.

Director / Chief Fire Officer / Fire Officer

Place:

To,

FORM – T

{ (see section 27(1) and rule 24(1)) }

Report on damage caused to premises or property by Fire Officer in-charge of, or
Fire Personnel for, fire fighting and rescue operations.

Name of the Fire Station:-

- (1) Date and time of call received-
- (2) Fire report No. and date –
- (3) Name and Address of the premises
where fire occurred-
- (4) Description of property involved-
- (5) Name and Address of the premises to which
damage caused-
- (6) Nature and extent of property to which
damage caused-
- (7) Description and details of damage caused to the
premises or property in the course of
fire fighting and rescue operations-
- (8) Reasons for breaking or pulling down the
structures, if any-
- (9) Claim of the amount, if any made by the party-
- (10) Name and Designation of the officer of the
authority designated under sub-rule(2) of
rule 24-
- (11) Remarks-

Submitted through _____

Signature and designation of the officer
In-charge of operations.

FORM – U

{ (see section 32(2) and rule 30(1)) }

Appeal to the designated officer under sub-section(1) of
section 32 of the Maharashtra Fire Prevention and
Life Safety Measures Act, 2006 (Mah. III of 2007)

Before _____ designated officer

Appeal No. _____

Shri / Smt. / M/s _____
resident of _____

Appellant

Versus

Director
Chief Fire Officer
Nominated Officer
of _____

Respondent

Appeal under section 32(1)*(a)or(b)or(c) of the Maharashtra Fire Prevention and Life Safety Measures Act, 2006 (Mah. III of 2007) and rule 30(1) of the Maharashtra Fire Prevention and Life Safety Measures Rules, 2008 against notice or order No. _____ dated _____ from *Direct or Chief Fire Officer or Nominated Officer or Commissioner or Chief Executive Officer or Chief Officer or....

Sir,

The appellant respectfully submits as under:-

- (1) Statement of facts
- (2) Grounds of appeal
- (3) The appeal is within time, that is to say, within 30 days from _____ being the date of receipt of notice or order under appeal.
- (4) A court fee stamp of Rs.10 has been affixed to the appeal memorandum and amount of fee of Rs.500 has been paid vide receipt No. _____ dated _____, which is appended hereto.
- (5) No other appeal or any matter or proceeding relating to the subject matter of this appeal is pending in any court of Law or before any Authority.
- (6) Relief claimed.

Name and signature of
Authorized representative, if any,
and his address.

Name and signature of
Appellant

VERIFICATION

I, _____ the appellant herein do hereby declare that what is stated above is true to the best of my personal knowledge and belief and that I have not suppressed any material facts.

Verified today, the _____ day of _____ 200__.

Place:

Date:

Signature of the authorized
Representative, if any.

Name and signature of the
Appellant

*(mention here as may be relevant).